

CHAPTER 13

Credit Card/Internet Reports

Internet Payment History
Internet Payments Due

Internet Payment History

The following module demonstrates the steps to take to run the Internet Payment History Report.

STEP 1 Click the Utilities hypertext link on the CM/ECF Main Menu.

STEP 2 The **Utilities Events** screen displays.

STEP 3 Enter the date range for the history selection (**See Figure 1**)

CM/ECF Bankruptcy

Internet Payment History

From to

Figure 1

STEP 4 The Payment History Report displays (**See Figure 2**)

| U.S. Bankruptcy Court Middle District of Florida Internet Payment History for Baker, Christine 12/24/2004 to 1/24/2005 | | | | |
|---|---|----------------|-----------|-----------|
| Date Paid | Description | Payment Method | Receipt # | Amount |
| 2005-01-10 09:43:06 | Voluntary Petition (Chapter 7)(6:05-bk-00012) [misc,volp7a2] (209.00) Chapter 13 Voluntary Petition, Schedules and Statements - Case Upload(6:05-bk-00013) [caseupld,1305a] (194.00) | credit card | 131902 | \$ 403.00 |
| 2005-01-10 11:36:36 | Amended/Amendment to Schedule D, E, or F (Fee)(6:05-bk-00013) [misc,amdscha] (26.00) Motion to Convert Case to Chapter 7(6:05-bk-00013) [motion,conv7] (15.00) | credit card | 132243 | \$ 41.00 |

Figure 2

Internet Payments Due

The Internet Payment Due Report reflects all payments due that have not been paid. All fees must be paid on the day the pleading is filed. This report should be run at the end of each day to check for outstanding payments due.

STEP 1 Click the Utilities hypertext link on the CM/ECF Main Menu.

STEP 2 The **Utilities Events** screen displays.

STEP 3 If payments are due the **Electronic Payment Due Screen** will display.
(See Figure 3)

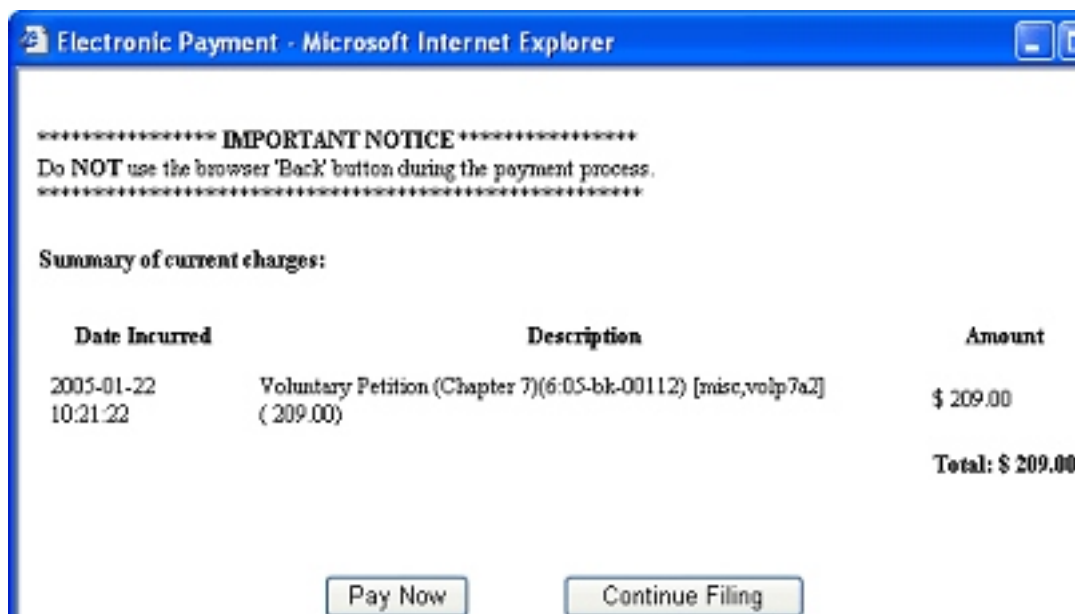


Figure 3

- ◆ To pay the filing fee, click on the **[Pay Now]** icon. If you are not ready to pay click on **[Continue Filing]**
- ◆ If all fees have been paid the system will return the message

“There are currently no outstanding CM/ECF credit card charges”